

MAYOR:
Bradley D. Belt

TOWN ADMINISTRATOR:
Stephanie Tillerson

TOWN ATTORNEY:
Stafford J. McQuillin III



MAYOR PRO TEMPORE:
Russell A. Berner

COUNCIL MEMBERS:
Dr. Michael Heidingsfelder
E. Luke Farrell
Madeleine Kaye

Construction Board of Appeals
Virtually via Zoom
June 11, 2024, 10:00 AM

Agenda

- I. **Call to Order:**
- II. **Approval of Minutes:**
 - A. Minutes of the April 20, 2023, Construction Board of Appeals meeting
- III. **Old Business:**

None
- IV. **New Business:**
 - A. Open Discussion for any Concerns or Issues
- V. **Citizen Comments:**
- VI. **Board Member Comments:**
- VII. **Adjournment:**

Construction Board of Appeals
Municipal Center Council Chambers
April 20, 2023, 10:00 AM

Minutes

I. **Call to Order:** *Mr. Lingle called the meeting to order at 10:00 am.*

Present: Andrew Lingle, *Chairman*
Kevin Haddigan
Noel Kade
Maurice Mangan

Absent: Steve Sager
Marshall Beverley

Also Present: Bruce Spicher, *Town Building Official*
Petra Reynolds, *Town Clerk*

II. **Approval of Minutes:**

A. Minutes of the February 17, 2023, Construction Board of Appeals meeting

Mr. Haddigan made a motion to approve the minutes of the February 27, 2023, Construction Board of Appeals Meeting. Ms. Kade seconded the motion, and it was unanimously approved.

III. **Old Business:**

None

IV. **New Business:**

A. Election Of 2023-2026 Officers

Mr. Haddigan made a motion to amend the Rules of Procedure to have the election of offices once at the beginning of each four-year term. Mr. Manigan seconded the motion, and it was unanimously approved.

Mr. Spicher introduced the two new members of the board. Ryan Kunitzer, as you know, is now the Fire Chief of St. John's Fire District and has nominated Chris Wilhoit to serve on the Board for the remainder of his term. Mr. Wilhoit was presented to the Town Council, who approved his appointment. The other vacancy was due to the resignation of Mr. Fullerton. Ms. Cade very graciously accepted Mr. Spicher's offer to serve on the board, and the Town Council approved her and appointed her as the architect representative. Ms. Kade comes from Dolphin Builders and Architects and has been a local architect for a number of years. Both Ms. Kade and Mr. Wilhoit are going to be true assets to the Board.

B. 2023-2026 Rules of Procedure

Mr. Haddigan made a motion to approve the 2022 Rules of Procedure. The motion was seconded and unanimously approved.

C. Open Discussion for any Concerns or Issues

There was an in-depth discussion of a commercial inspector vacancy, inspection capacity, and ISO rating concerns. The Board Members deliberated on a traffic study for a new condominium project amidst resident opposition to property annexation for development. Updates on a senior living facility and the demolition of an old conference center were discussed, reflecting on the community's growth and infrastructure challenges.

V. Citizen Comments:

None

VI. Board Member Comments:

None

VII. Adjournment:

Mr. Haddigan made a motion to adjourn the meeting at 10:17 am.

Submitted by,

Bruce Spicher, Building Official

Date

DRAFT